



C.L.A.S.S.

COMMUNITY LEADERS ADVOCATING STUDENT SUCCESS

11755 Dwyer Road

New Orleans, Louisiana 70128

Tuesday, May 17, 2016

BOARD OF DIRECTORS MEETING MINUTES

I. ROLL CALL:

The meeting was called to order at 6:24 p.m.

Members Present: Candice Richards-Forest, Emily Roubion, Al Edwards, Brenda Flint-Minor, Duane Stelly, and Donnyette Love

Members Absent: Debra Dean

Additional People Present: Kelly Batiste, Sean Bruno, Brenda Watson and Terri Williams

II. ADOPTION OF AGENDA*-

A motion to move into Executive Session first on the agenda was made by Duane Stelly. It was seconded by Emily Roubion to adopt the agenda with the noted changes. The motion passed.

III. MINUTES- Al Edwards motioned and Brenda Minor seconded the motion to accept the minutes as printed. The motion passed.

IV. EXECUTIVE SESSION-The Board of Directors moved into Executive Session at 6:26 p.m. Executive session ended at 6:48 p.m.

III. CORRESPONDENCES –.None

IV. ADMINISTRATIVE REPORTS

- a. **Principal/CEO-** Mrs. Batiste, Principal/CEO provided an update on enrollment. The current student enrollment is 552. She reminded all board members to complete the state required reporting to the Board of Ethics (Financial Disclosure). The board members were also invited to attend the upcoming 8th grade ceremony that is scheduled to take place Saturday, May 21st from 1 p.m. – 3 p.m. Mrs. Batiste informed the board that she was asked to serve on the Unification Advisory Committee. The purpose of this committee is to review the plan to transition schools to OPSB control.
- b. **CAO-** No new updates
- c. **Business Manager-** Mrs. Watson, Business Manager, issued the April Financial Statements

V. NEW BUSINESS: DISCUSSIONS

- i. **Employee Handbook Updates-** Additional language was presented to provide clarity to the Hard Block Days policy. The new policy will be effective at the start of the 2016-2017 school year.
- ii. **Board Meeting Calendar** –The board meeting calendar for 2016-2017 was presented. Duane Stelly made a motion to accept the calendar as printed. Brenda Flint-Minor seconded. The motion passes.
- iii. **Board Update from the President-** Candice Richards-Forest announced to the board that she received an offer of employment from the Louisiana Department of Education. Therefore, she was resigning from the board. Due to her resignation, a motion was made by Donnyette

Love and seconded by Al Edwards to appoint the following officers: Duane Stelly, President, Debra Dean, Vice President, and Emily Roubion, Vice President. The motion passed.

VI. OLD BUSINESS: Copies of the statues regarding background checks was distributed to all board members present. The school will adhere to the requirements of the LDOE as it relates to completing criminal background checks for employees.

IX. Public Comments: Board member Al Edwards was congratulated on his recent graduation from the Tulane Executive MBA program.

X. ADJOURNMENT*

Duane Stelly motioned that the meeting be adjourned at 7:59 p.m. Al Edwards seconded the motion. The meeting was adjourned.

* Requires Board Approval