**Procedures for Admissions to FCWCS**

2021-2022

The OneApp procedure is used for enrollment of students to our school. The enrollment process begins at the Family Resource Centers (FRC) listed below. Parents/guardians must visit one of the two FRCs to enroll a student.

The following documents will be needed to complete registration:

• Parent photo ID

• 2 proofs of Orleans Parish residency (for example: rental lease, mortgage, property tax notice, utilities bill)

• Birth certificate of student

• Final (or most recent report card)

• Immunization Records

• Copy of current **I**ndividualized **E**ducation **P**lan (IEP), if applicable

• Copy of current **I**ndividualized **A**ccommodations **P**lan (IAP/504 Plan), if applicable

• Gifted & Talented Program Plan Records or proof of current evaluation, if applicable

**Pre-K Students only:**

• Proof of income (LA Purchase Card Budget Sheet/Benefits Statement)

• Last 4 consecutive paychecks

• Letter from employer state wage and average weekly hours worked

• 2 proofs of Orleans Parish residency (rental lease, mortgage, etc., utilities bill, etc.)

If additional help is needed, you may also use the follow e-mail:

oneapp@nolapublicschools.com

**New Orleans Public Schools**

**Family Resource Centers**

**8:30 am - 3:00 pm**

**(Monday-Friday)**

**East Bank**

Mahalia Jackson School

2405 Jackson Avenue

New Orleans, LA 70113

**West Bank**

NOPS Central Office

2401 Westbend Parkway

New Orleans, LA 70114