

Community Leaders Advocating Students Success (C.L.A.S.S.) ---d.b.a. Fannie C. Williams

Minutes of the Meeting held on May 2, 2024

Board members present: Dr. Love, Ms. Cager, Mr. Stelly, Mrs. Roubion, Mr. Edwards, Ms. Dupree, and Ms. London

Other guests: Ms. Kelly Batiste (CEO), Brenda Watson (Business Manager) and Gretchen Johnson

Meeting called to order at 6:43 p.m. by Ms. Roubion

A motion to amend the agenda was called for by The Chair to remove the Debit Card Review (Section 5-Business Manager's Report). The motion was made by Ms. Cager and seconded by Ms. Dupree. Motion carried unanimously. Public comments were called for regarding the adoption of the agenda, Hearing none; a motion was called for by The Chair to adopt the agenda. The motion was made by Mrs. Roubion and seconded by Ms. Cager. Motion carried unanimously.

Next public comments were called for regarding the adoption of the minutes of the last board meeting. Hearing none, the motion was made by Ms. Cager and seconded by Ms. Dupree. Motion carried unanimously.

Next the CEO gave her report with the following being noted:

Mrs. Batiste reminded the members of the board to complete their annual online Ethics Training

Regarding staffing; Mrs. Batiste informed the board that one teacher was resigning at the end of the school term and that the school has one vacancy for an ELA teacher and in need of 2 SPED teachers.

Mrs. Batiste asked the board members not to forget to submit their Tier III Personal Financial Statements (fiscal year dates July 1st–June 30th) to the state by May 15, 2024.

Based on the bylaws the board is required to meet 6 times per year and to date which includes today's meeting (May 2nd) which is April's meeting, the board has met 4 times. She suggested May 23rd and June 20th to meet the requirements and avoid any audit findings.

Mrs. Batiste thanked Dr. Love for her participation as the Grand Marshal of the school 1st Founders' Day Parade. The parade was well attended by our community as well as several community leaders; NOLA-PS Superintendent, the Sheriff and the districts Police Captain.

Mrs. Batiste invited all board members, if available to attend the promotional ceremonies for 8th grade and kindergarten students (May 13th and May 15th)

Mrs. Batiste noted that NOPS's annual site visit went well, but there were questions regarding the attendance policy for students not matching the written policy. Mrs. Aziz was asked to make the corrections to the policy. The number of days absent before she calls, or refers to court must align with the written policy. The board will need to vote to amend the attendance policy.

Dr. Love noted that she spoke with Mrs. Aziz regarding the policy and making changes that are doable and more realistic.

A motion to amend the Student Attendance Policy was made by Ms. Cager and seconded by Mr. Edwards. Motion carried unanimously.

Mrs. Batiste indicated that the policy will be implemented as amended, posted on the website and updated in the family handbook.

Next, Ms. Watson gave her Business Manager's report with the following being noted:

Mrs. Watson emailed board members the Statement of Activities as well as Statement of Financial Position as of April 2024 showing net revenue and total liabilities and net assets.

Mrs. Watson indicated that during the June meeting she will have a draft budget and final budget to vote on in July which is due in September.

ESSER funds are being spent, Mrs. Batiste has completed some big orders. They may have extended the funds to December, meaning, purchase orders should be done by September, and items may have until December to come in. We will spend by September in case that changes.

The chair called for public comments. Hearing none, the chair asked to set dates to meet to approve budget in July or August since its due in September. Mrs. Batiste indicated that the next meeting would be May 23rd and a date could be set then. The date of the next meeting was moved to May 30th.

Public comments were called for by The Chair. Hearing none, The Chair called for a motion to adjourn. Ms. Cager made the motion seconded by Ms. London (7:01 p.m.). A vote was then called for and the motion carried unanimously.