

Community Leaders Advocating Students Success (C.L.A.S.S.) ---d.b.a. Fannie C. Williams

Minutes of the Meeting held on June 29, 2023

Board members present: Mrs. Roubion, Mr. Edwards, Ms. Dupree, Ms. Cager, Mrs. Minor, Dr. Love

Other guests: Mrs. Kelly Batiste (CEO), Mrs. Brenda Watson and Mrs. Gretchen Johnson

Meeting called to order at 6:38 p.m. by Mrs. Roubion

Public comments regarding the agenda were called for by The Chair. Hearing none; a motion was called for by The Chair to adopt the agenda. The motion was made by Mr. Edwards and seconded by Mrs. Minor. All in favor, with no oppositions. Motion carried unanimously.

Next public comments were called for regarding the adoption of the minutes of the last board meeting. Hearing none, The Chair called for a motion to adopt the prior meeting's minutes. The motion was made by Mrs. Minor and seconded by Ms. Dupree. All in favor, with no oppositions. Motion carried unanimously.

Next the CEO gave her report with the following being noted:

- Mrs. Batiste expressed that she was looking forward to meeting in person again. The school is completed staffed, but she is nervous that as the summer goes on, individuals may choose to go to another school. We hosted a staff meet and greet for the new hires in early June. Mrs. Johnson was able to give them their onboarding paperwork. They were given a tour of the school, met the leadership team and some key teachers and played a few team building games. Some were hired virtually and we had never met them, so this gave us the opportunity to meet and keep them warm and committed. 12 new hires but we haven't heard from 2, 1 Para and 1 SPED teacher.
- We will look to fill the SPED teacher position, but not the Para due to a Para that was going to retire deciding to return. Mrs. Batiste reached out to the board to see if anyone knew of a SPED teacher to let her know. One current employee has resigned, a SPED teacher and to date all others are coming back.
- Enrollment, the data manager has been working very diligently to get the new people enrolled and to date if all shows up enrollment will be 500, 460 for MFP. Based on that, Mrs. Watson and Mrs. Batiste will be creating a budget for the boards review very soon, based on the MFP count.
- We are preparing for next school year, our theme is "Sailing to Success" so, we're hoping that some of the board members can come out to meet the staff on their 1st day back. July 24th a welcome about 8:30-9 a.m. to encourage the staff. Sunday August 6th the staff will be going to church together that is the day before students return. On Saturday, July 29th from 11 a.m. - 1 p.m. we will host a Back to School Fannie Family Picnic, all board members and family are invited.
- 1st day of school for 1st - 8th grade is Monday, August 7th and PK and K will come on Monday, August 14th. Please call or text if you're available for any of those dates.
- Mrs. Batiste asked are there any questions, hearing non, that concludes my report.

Next, Ms. Watson gave her Business Manager's report with the following being noted:

- Everyone should have received a copy of the Statement of Financial Position and Statement of Activities as of May 31, 2023. Net Revenue and Total Liabilities & Equity totals are documented on each statement for review.
- All grants are up-to-date and have been submitted for reimbursement as of May 31, 2023. We are waiting on some reimbursements to be approved and come in and when we meet in August we should have our total end of year cash as we go into next year's budget.
- Mrs. Watson asked if there were any questions or concerns on any line items? Hearing non, call or email her should you have any.
- This is our 5th year with our Food Service-Fresh Foods. We had to go out to bid, 6 RFP's went out and got 2 actual bids back. Bid opening went out Monday. Due to pricing, the state has to approve and Fresh Food Factor won the bid. Once the state approves it, Mrs. Batiste has to execute the RFP upon the Boards approval.
- Mrs. Minor asked about the Bus Company, are we still using the same transportation service, pleased with service? Mrs. Watson, yes, service will be continued, about a 2% increase, but we don't have to pay for insurance, but it's still costly. FCW uses 9 regular and 2 SPED buses. Open enrollment is driving cost for all schools. There is no additional cost by Calvin's Transportation for traveling.

Mrs. Batiste asked if there needed to be a vote by the board to give her permission to execute the RFP for the food service contract? All agreed, Mr. Edwards made a motion giving Mrs. Batiste permission to execute Food Service contract once RFP is approved by the State. Mrs. Roubion seconded the motion. A vote was then called for and the motion carried unanimously.

#### New Business

- No new business

Mrs. Batiste informed the board that the budget is due in September. August 17, 2023 at 6:30 p.m. was suggested for the next board meeting. Mrs. Batiste also informed the board that the Updated Crisis Plan must be approved at the next meeting.

Public comments were called for by The Chair. Hearing none, The Chair called for a motion to adjourn. Mrs. Minor made the motion and seconded by Ms. Dupree. A vote was then called for and the motion carried unanimously. Meeting adjourned at 6:57 p.m.