

Fannie C. Williams Charter School  
2024 - 2025 Special Education Advisory Council (SEAC) Report

July 24, 2024

## Agenda

Meeting Norms
Be Respectful
Stay Mentally & Physically Present
Listen with an Open Mind
Attack the Problem & Not the Person

Topic
Introductions
What is SEAC?
What is the Goal of the SEAC?
Who represent the SEAC?
How were Members Selected?
Who is Eligible for Special Education Services?
Disability Categories
Child Find Process
Intervention Process
Models of Support
Related Services
Helpful Resources
Events
Application to Apply
Questions

## Meeting Notes

The meeting was called to order at 2PM by Latori Williams-Blair. In attendance were the following: Demetria Hines (via Zoom), Sonya Dent, Vilma Kiamco, Dujuane' Brooks, Sameka Leonard, Linda Ducros, and Y. Aisola. Ms. Ducros took notes. Introductions were made. Mrs. Blair explained what the Special Education Advisory Council represents and the goal of the committee. There were no questions at the time. Mrs. Blair then announced the members of the committee. One person in attendance asked how they could become a member. She explained that there is an application via Google form to be completed. The form was shared at the end of the meeting. Next, we moved on to explaining the disability categories. There were no questions about the categories or the child find process used at the school. Mrs. Blair continued to talk about the intervention process she follows once students are placed in the program followed by the models of support. She stopped to ask if there were any questions. There were no questions at the time. Related services were discussed, and helpful resources were shared along with upcoming events. Several participants said they would love to join the committee and asked how involved they would need to be and how often meetings would take place. After answering those questions, Mrs. Blair showed the participants how to access the application for joining the committee. The meeting was adjourned at 3:05 PM.

Fannie C. Williams Charter School

2024 - 2025 Special Education Advisory Council (SEAC) Report

November 15, 2024

## Agenda

Meeting Norms
Be Respectful
Stay Mentally & Physically Present
Listen with an Open Mind
Attack the Problem & Not the Person

Topic
Meeting 1 Recap
Special Education Complaint Protocol
Disability Discrimination Compliant Procedures
Discipline Policies and Procedures
Thanksgiving Activities
Christmas Participation
Application to Apply
Questions

### Participants:

Juanita Moliere, Parent  
Erica Holmes, Parent  
Tamiara Weber, Parent  
Dr. Kemisha Ware, Exceptional Student Services Director  
Kristen Eschman, Speech Pathologist  
Sonya Dent, Self-Contained/Resource Teacher  
Du'Juane Brooks - Special Education Teacher  
Sameka Leonard - Special Education Teacher  
Vilma Kiamco - Special Education Teacher  
Latori Williams-Blair, Director of Student Support Services at Fannie C. Williams and  
Chairperson of FCWCS' Special Education Advisory Council

The meeting was called to order by Latori Williams-Blair at 1:30 PM. All participants were acknowledged and thanked for attending. Mrs. Blair provided a quick recap of the SEAC Meeting I. Ms. Erica had a question about the related services and at what point could she request a re-evaluation for her child. Mrs. Blair answered her questions and asked if there were any additional questions or concerns. Then she moved to the next agenda item. Since none of the participants had questions about the special education process, services, goals, objectives, and related services after the explanation was given, Mrs. Blair moved on to the Special Education Compliant Protocol. She pulled up the link for the procedures, and then walked the committee through the process of filling out the complaint form, step-by-step. Next, the Disability Discrimination Complaint Procedures. Likewise, we went through the process of completing the form. Mrs. Blair explained that it is not required to utilize the online form; however, you must have all the components of the form when submitting a complaint. We then discussed the Discipline Policies and Procedures and pointed out where this information can be found in the student handbook as well. The committee took a 5-minute break and reconvened for Thanksgiving and Christmas plans. Ms. Dent and Mr. Brooks took the lead. They gave suggestions for the next school year, to have the students write "I am thankful for..." letters to someone in their family. We also discussed sensory bins, scavenger hunts, and cooking activities. Ms. Erica suggested for Christmas, we have the following activities: Cotton Ball Snowman, String of Lights Fingerprint Frame, Ice Cream Cone Christmas Trees, and Reindeer Snacks. Then, Mrs. Blair moved on to remind the participants about the application to apply and ways to spread the word. The meeting was adjourned at 2:40 PM.

Fannie C. Williams Charter School

2024 - 2025 Special Education Advisory Council (SEAC) Report

Mar 27, 2025

## Agenda

Meeting Norms
Be Respectful
Stay Mentally & Physically Present
Listen with an Open Mind
Attack the Problem & Not the Person

Topic
Meeting 2 Recap
FINISHING STRONG
LEAP CONNECT & Regular LEAP
LDOE Parent Survey
ESYS
Application to Apply
Questions

### Participants:

Juanita Moliere, Parent  
Erica Holmes, Parent  
Dr. Kemisha Ware, Exceptional Student Services Director  
Sonya Dent, Self-Contained/Resource Teacher  
Vilma Kiamco - Special Education Teacher  
Latori Williams-Blair, Director of Student Support Services at Fannie C. Williams and  
Chairperson of FCWCS' Special Education Advisory Council



The meeting was called to order by Latori Williams-Blair at 1 PM. Members in attendance at roll call were Juanita Moliere, Erica Holmes, Dr. Kemisha Ware, Sonya Dent, Vilma Kiamco, and Latori Williams-Blair. Mrs. Blair did a recap of the last meeting. There were no questions but the teachers and parents talked about the excitement experienced during the Thanksgiving and Christmas events. Mrs. Blair then moved to how to finish the school year strong. The teachers gave suggestions and Ms. Moliere asked if computer links for educational sites could be given out for the summer. Ms. Dent told the parents the students will have access to IXL and Reading A to Z. However, the students who are moving to 9th grade will lose their access in August. We then moved to Leap Connect and Regular Leap Test takers. The Leap Connect students completed their assessments but we talked about last-minute ways to help prepare the regular Leap tester for the upcoming state assessment. Mrs. Blair suggested having LEAP prep after-school camps starting early in the new school year. These camps will be designed to boost Leap scores for our inclusion students with special needs. All participants agreed that this is a great idea and we talked about ways to successfully implement this project. Next, Mrs. Blair discussed the LDOE parent survey. A survey was sent to every parent of our students with disabilities. Our ESYS discussion gave parents information about the start date, end date, times, and planned field trips. Lastly, Mrs. Blair reminded the committee to invite others to join our committee. The meeting was adjourned at 2:10 PM.